





# **3rd Quarter Meeting Minutes** Thursday, September 21, 2017, 10:00 a.m. to 12:00 p.m. City of Lynwood – Bateman Hall, 11331 Ernestine Avenue – Lynwood, CA 90262





























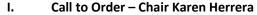
| Member City Represented by: |                                     | Phone                   | Email                                  | A - Absent<br>P - Present |
|-----------------------------|-------------------------------------|-------------------------|--|---------------------------|
| Artesia                     | Andrea Ampig                        | (714) 372-8277          | andreaa@crrmail.com                    | Р                         |
| Beverly Hills               | James Burnley<br>(Secretary)        | (310) 285-2475          | jburnley@beverlyhills.org              | Р                         |
| Bradbury                    | Kevin Kearney                       | (626) 358-3818 x302     | kkearney@cityofbradbury.org            | Р                         |
| Downey                      | Carol Rowland                       | (562) 904-7103          | crowland@downeyca.org                  | Р                         |
| Duarte                      | Karen Herrera (Chair)               | (626) 357-7931          | herrerakaren@accessduarte.com          |                           |
| Hermosa Beach               | Kristy Morris                       | (310) 750-3603          | kmorris@hermosabch.org                 | Α                         |
| Hidden Hills                | Michelle Nicholls for<br>Rae Beimer | (714) 788-6936          | michellenicholls@caaprofessionals .com | Р                         |
| Los Angeles                 | George Payba                        | (213) 485-3698          | george.payba@lacity.org                | Р                         |
| Lynwood                     | Lorry Hempe (Vice-<br>Chair)        | (310) 603-0220 x279     | lhempe@lynwood.ca.us                   | Р                         |
| Manhattan<br>Beach          | Anna Luke Jones                     | (310) 802-5363          | aluke@citymb.info                      | Р                         |
| Palos Verdes<br>Estates     | Bob Makowski                        | (855) 900-4742          | rmakowski@hrgreen.com                  | А                         |
| Pomona                      | Irene Madrid                        | (909) 620-2231          | julie_carver@ci.pomona.ca.us           | Α                         |
| Rancho Palos<br>Verdes      | Lauren Ramezani<br>(Treasurer)      | (310) 544-5245          | laurenr@rpvca.org                      | Р                         |
| Redondo Beach               | Jon Emerson                         | (310) 318-0686<br>x4151 | jon.emerson@redondo.org                | Р                         |
| Rosemead                    | Michelle Ramirez                    | (626) 569-2118          | mramirez@cityofrosemead.org            | Α                         |
| Sierra Madre                | James Carlson                       | (626) 355-7135 x803     | jcarlson@ci.sierra-madre.ca.us         | Р                         |
| South Gate                  | Erick Quintero                      | (626) 260-2586          | equinter@wm.com                        | Р                         |
| Torrance                    | Alison Sherman                      | (310) 781-6916          | asherman@torranceca.gov                | Р                         |
| LARA Executive<br>Director  | Karen Coca                          | (213) 485-3905          | karen.coca@lacity.org                  | Р                         |
| LARA Staff                  | Nady Maechling<br>(Administrator)   | (213) 485-3692          | nady.maechling@lacity.org              | Р                         |
|                             | Julie Jacobe                        | (213) 485-2968          | julie.ann.jacobe@lacity.org            | Р                         |
|                             | Elizabeth Zelaya                    | (213) 485-3464          | elizabeth.zelaya@lacity.org            | Р                         |

# **Also Present:**

| Last Name | First Name | City / Organization | Phone                | Email                         |  |  |  |
|-----------|------------|---------------------|----------------------|-------------------------------|--|--|--|
| Dibley    | Craig      | CR&R                | (877) 728-0446       | cdibley@crrmail.com           |  |  |  |
| Puma      | Nicole     | CalRecycle          | (562) 981-8314       | nicole.puma@calrecycle.gov    |  |  |  |
| Nuñez     | Primitivo  | CalRecycle          | (562) 492-9687       | primitivo.nunez@calreycle.gov |  |  |  |
| Morell    | Nick       | LACSD               | (562) 908-4288       | nmorell@lacd.org              |  |  |  |
| Reyes     | Jesse      | Redondo Beach       | (310) 379-2477 x2391 | Jesse.Reyes@redondo.org       |  |  |  |







Meeting was called to order at 10:06AM.



#### III. Roll Call and Declaration of Quorum - Secretary James Burnley

K. Herrera called roll and declared a guorum.

# Financial Report – Treasurer Lauren Ramezani

L. Ramezani presented the financial report stating that approximately \$117,000 has been expended from the budget including CRRA Conference registrations. She discussed the potential cost savings for registration if members subscribe to the annual membership. LARA members should be held accountable for paid conference registrations in order to protect LARA funds. She suggested that priority is given to those who have not had the opportunity to attend prior conferences and that there should be a limit of two attendees per city per conference. L. Ramezani then presented graphs provided by LARA staff on historical expenses. Regarding the purchase of promotional items, she recommended we request less packaging and opt for items made with recycled content. Suggested list of promo items include seed packets, power banks, reusable bags, crayons, coloring books, and pencil pouches. A. Sherman also suggested Skoy cloths. L. Ramezani brought up the possibility of trading promo items with other LARA members which can be arranged amongst the members.

### ٧. **Executive Director Report - Karen Coca**

K. Coca gave an update on the LA City franchise, recycLA. Each of the eleven zones in the City is divided into six subzones and rollout is implemented one subzone each month. Notifications are sent out, haulers conduct the waste assessments, then the haulers set up service with these businesses. The City is finding that about 15 to 20% of the customers in LA were unknown due to various reasons such as illegal haulers, cash payment, and no formal accounts. Built into the program is money dedicated for much needed infrastructure development and the transition to clean vehicles. Lessons learned include the length of time needed for contract execution versus the actual rollout of the program. More time needs to be allocated for these stages. K. Coca advised that cities watch their disposal to make sure there are no misallocations. The City is still dealing with a lot of negative press, but there are plans to move forward with a new PR group to build a more positive message for recycLA.

### VI. CR&R Anaerobic Digestion Facility – Craig Dibley

C. Dibley gave a presentation on CR&R's Organics Recycling Program. He gave a brief overview of how the program has evolved throughout the years from landfilling all solid waste to moving more and more materials out of landfills for beneficial reuse such as renewable energy from organics through anaerobic digestion (AD). Landfills can capture some of the gases that are released, but not all and not efficiently. CR&R's AD facility is a \$50 million project located in Perris, CA. The AD process takes 21 days with the facility operating 365 days. The biogas collected from the anaerobic digester is cleaned and converted to natural gas, which is used to fuel CR&R trucks. The goal is to inject the natural gas produced by the digesters into the Southern California Gas

IV.

\*\*The following motion was moved by C. Rowland, seconded by L. Ramezani, and passed unanimously: A maximum of two registrations per city per conference will be paid for by LARA. If a registered member has to cancel, that member must do due diligence to find a replacement. LARA members who are no-shows will be given lower priority to subsequent conferences.











































Company gas lines. Test of the point of injection and receipt by SoCal Gas Company will occur by December 2017. CR&R provides education and outreach through distribution of letters, flyers, and posters to businesses. Publications are available in multiple languages to reach the different communities within their service areas. Waste assessments are conducted to ensure proper service levels and give CR&R an opportunity to further educate customers on proper bin usage. CR&R also encourages source reduction strategies for food waste such as donating edible food. They also partner with organizations who can properly distribute the food. CR&R currently does not track food donation data.

#### VII. Public Comments and Announcements - All

A. Luke announced that the SBBEC SEED Awards were held on September 20. Approximately 100 people attended the zero-waste event, which featured an all-vegetarian menu. The key note speaker was Letise LaFeir whose message was to empower businesses in their role in driving policy. Los Angeles World Airports was highlighted as one of the winners in Bridge Building category for their many innovative programs including the Food Waste Recycling Pilot Program. N. Maechling suggested that Ms. LaFeir be invited to speak at the SGV awards planned for April 2018. J. Emerson announced that he will be retiring in February 2018, and introduced Jesse Reyes as his successor.

#### VIII. Opening Remarks, Introductions - Chair K. Herrera, All

K. Herrera shared with the members that she found the CRRA Conference in August very informative. She added that the impact of SB 1383 to cities will be monumental and suggested we invite a speaker for the December LARA meeting to give members a more in-depth understanding of the implications of this new regulation.

#### Approval of 2017 2<sup>nd</sup> Quarter Minutes IX.

L. Ramezani moved to approve the minutes, C. Rowland seconded, the motion carried.

### X. **Review of 2nd Quarter Action Items**

Corrected 1<sup>st</sup> Quarter Minutes posted on LARA website. All 2<sup>nd</sup> quarter action items were completed.

#### XI. Adoption of Meeting Agenda

Meeting agenda adopted with unanimous vote.

#### XII. CalRecycle Report – Primitivo Nuñez, CalRecyclye

P. Nuñez discussed that based on a preliminary review of the 2016 EAR, his staff found that additional information is needed from some LARA cities. He announced that CalRecyle would publish the MCR and MORe information from the report into the CalRecycle website. LARA is asked to verify that all information be complete, accurate, and free of any spelling and grammar errors. If infrastructure and barriers affect implementation of AB 341 and AB 1826, LARA members should note these in their report, as well as how the jurisdictions are addressing these barriers whether through ordinances or financial penalties to non-compliant businesses and what was done to help assist those that are not recycling. P. Nuñez also stated that in the future, transformation tonnage will no longer be used towards diversion credit. Currently, transformation is deducted from the calculated per capita disposal rate for jurisdictions, although it is still considered disposal.

N.Maechling suggested we include an agenda item at the December meeting to discuss potentially including transformation as part of the annual membership fees calculation.

































- J. Burnley added that cities language regarding transformation should be considered in franchise agreements.
- J. Emerson reminds LARA cities that transformation credits ends in the year 2020.

#### XIII. LARA Administrator Report - N. Maechling, J. Jacobe

To honor the memory of P. Nuñez recently departed father, N. Maechling called for a moment of silence.

C. Monell from City of LA gave a brief overview of the City's Brownfields Program. The City provides technical assistance to property owners, community organizations, and city agencies to assess, clean up, and revitalize these sites due to the presence of hazardous materials or pollutants. C.Monell showed photos of success stories which included newly developed green spaces that helped revitalize communities.

N. Maechling and J. Jacobe reiterated that MCR and MORe will be made public on the CalRecycle website. As such, LARA staff has been contacting some cities to fill in any information gaps identified by CalRecyle. N. Maechling announced that Leslie Lukacs from the Music Center will be speaking on AB 1826 at the December meeting. N. Maechling reiterated the many benefits of being a LARA member, which include having the annual report prepared and submitted as one entity, experienced LARA staff, and assistance with hauler contract review. Another benefit is the amount of social media outreach and marketing done for LARA with cities highlighted for their successes and new programs/events. N. Maechling invited LARA members to attend the upcoming SCWMF Conference in Pomona on November 8. The CRRA Conference held in August was attended by 9 LARA reps with full registration and 4 LARA staff with one-day registrations, which is the equivalent of one full registration. N. Maechling invited members to attend the free CR&R Anaerobic Digestion Facility tour in Perris, CA. J. Jacobe gave a debrief on the 2016 AB 939 report. LARA staff is working to have new items for MCR and MORe reflected in COW for the 2017 reporting period. There will be a COW workshop in March 2018 to provide refresher training and programs overview for consistent reporting. LARA interviews will be held on a case by case basis in May 2018 with a focus on meeting with new member representatives.

#### XIV. **Next Meetings:**

- 4<sup>th</sup> Quarter Meeting, Wednesday, December 6, 2017, 10:00 am 12:30 pm, Lynwood
- 1<sup>st</sup> Quarter Meeting, Thursday, March 15, 2018, 10:00 am 12:30 pm, Lynwood
- 2<sup>nd</sup> Quarter Meeting, Thursday, June 21, 2018, 10:00 am 12:00pm, Lynwood
- XV. Adjournment - Meeting adjourned at 12:00 pm.

## **Action Items**

- LARA to invite Hank Brady to speak on SB 1383 at the 4<sup>th</sup> Quarter Meeting. 1.
- 2. City of LA to provide an infrastructure update at the December meeting.
- 3. CR&R to provide tonnage capacity of anaerobic digester facility.
  - Capacity is 335,000 tons per year with all 4 phases.
- 4. CR&R to check with management if slides can be distributed to LARA members.
  - CR&R is unable to distribute the presentation to LARA members but a similar presentation will be given at the CR&R facility tour on November 7.
- 5. NM to discuss the projected fees for FY 18-19 with transformation tonnage included in member fees calculation.
- 6. LARA to send out email to confirm attendees for the SCWMF Conference on November. \*Completed
- 7. LARA to have an AB 939 Workshop for the March 2018 meeting with a COW refresher.

Artesia, Beverly Hills, Bradbury, Downey, Duarte, Hermosa Beach, Hidden Hills, Los Angeles, Lynwood, Manhattan Beach, Pomona, Rancho Palos Verdes, Redondo Beach, Rosemead, Palos Verdes Estates, Serra Madre, South Gate, Torrance Minutes by: City of Los Angeles