



**2nd Quarter Meeting Minutes**  
**Thursday, June 21st, 2018, 10:00 a.m. to 12:00 p.m.**  
**City of Lynwood – Bateman Hall, 11331 Ernestine Ave – Lynwood, CA 90262**

Member City	Represented by:	Phone	Email	A - Absent P - Present
Artesia	Andrea Ampig for Melissa Gomez	(714) 372-8277	andreaa@crrmail.com	<b>A</b>
Beverly Hills	James Burnley (Secretary)	(310) 285-2475	jburnley@beverlyhills.org	<b>P</b>
Bradbury	Scarlett Santos Leon	(626) 358-3218	SSantosLeon@cityofbradbury.org	<b>P</b>
Downey	Carol Rowland	(562) 904-7103	crowland@downeyca.org	<b>P</b>
Duarte	Karen Herrera (Chair)	(626) 357-7931	herrerakaren@accessduarte.com	<b>P</b>
Hermosa Beach	Kristy Morris	(310) 750-3603	kmorris@hermosabch.org	<b>P</b>
Hidden Hills	Michelle Nicholls	(562) 715-3703	mnicholls@caaprofessionals.com	<b>P</b>
Los Angeles	Marivic Sabillo	213) 485-5252	marivic.sabillo@lacity.org	<b>P</b>
Lynwood	Lorry Hempe (Vice- Chair)	(310) 603-0220 x279	lhemp@lynwood.ca.us	<b>P</b>
Manhattan Beach	Anna Luke-Jones	(310) 802-5363	aluke@citymb.info	<b>P</b>
Palos Verdes Estates	Ken Rukavina	(310) 378-0383 x2221	krukavina@pvestates.org	<b>P</b>
Pomona	Jizelle Campos	(909) 620-3797	jizelle_campos@ci.pomona.ca.us	
	Irene Madrid	(909) 620-2231	lreme.madrid@ci.pomona.ca.us	<b>P</b>
Rancho Palos Verdes	Lauren Ramezani (Treasurer)	(310) 544-5245	lauren@rpvca.org	<b>P</b>
Redondo Beach	Jesse Reyes	(310) 379-2477/ 1+2391	Jesse.Reyes@redondo.org	<b>P</b>
Rosemead	Patrick Piatt	(626) 569-2102	ppiatt@cityofrosemead.org	<b>P</b>
Sierra Madre	James Carlson	(626) 355-7135 x803	jcarlson@ci.sierra-madre.ca.us	<b>P</b>
South Gate	Erick Quintero	(626) 260-2586	equinter@wm.com	<b>P</b>
Torrance	Alison Sherman	(310) 781-6916	asherman@torranceca.gov	<b>P</b>
LARA Executive Director	George Payba	(213) 485-3698	george.payba@lacity.org	<b>P</b>
Former Executive Director	Karen Coca		karen.coca@lacity.org	<b>P</b>
LARA Staff	Julie Jacobe (Administrator)	(213) 485-3692	julie.ann.jacobe@lacity.org	<b>P</b>
	Brandon Kirby	(213) 485-2430	brandon.kirby@lacity.org	<b>P</b>
	Elizabeth Zelaya	(213) 485-3464	elizabeth.zelaya@lacity.org	<b>P</b>

**Also Present:**

Vanessa Hevener	Arcadia	(626) 254-2712	vhevener@arcadiaCA.gov
Primitivo Nunez	CalRecycle	(562) 492-9687	primitivo.nunez@calrecycle.gov
Mia Hunt	CalRecycle	(562) 595-8939	Mia.Hunt@calrecycle.ca.gov
Julio Guerrero	Downey	(310) 738-6165	jguerrero@downey.ca.org
Nick Morell	LACSD	(310) 366-7600	nmorell@lacs.org
Jose Lozano	Los Angeles	(213) 847-5219	Jose.lozano@lacity.org

Artesia, Beverly Hills, Bradbury, Downey, Duarte, Hermosa Beach, Hidden Hills, Los Angeles, Lynwood, Manhattan Beach,  
 Pomona, Rancho Palos Verdes, Redondo Beach, Rosemead, Palos Verdes Estates, Sierra Madre, South Gate, Torrance  
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Kristin Tsumura	Los Angeles	(213) 485-3978	kristin.tsumura@lacity.org
Julie Tran	Lynwood	(310) 603-0220 x 817	jtran@lynwood.ca.us
Cynthia Vant Hul	Mariposa-Rosemead	(909) 560-0542	Cynthia@mariposaecoconsulting.com
Tania Ragland	Republic	(818) 262- 7388	tragland@republicservices.com
Elizabeth Martinez	Republic- Rosemead	(562) 577-4263	EMartinez3@republicservices.com
Jon Emerson	Retired LARA member		
Nady Maechling	Retired LARA Admin		nadymaechling@gmail.com

**I. Call to Order – Chair Karen Herrera**

**II. Pledge of Allegiance – Vice Chair Lorry Hempe**

**III. Roll Call and Declaration of Quorum – Secretary J. Burnley** called roll and declared a quorum at 10:08 am.

**IV. Public Comments and Announcements – All (5 min; Timekeeper – Julie Jacobs)**

Chair K. Herrera presented the options for promotional items for FY 18-19, and members were asked to vote for their top three choices. K. Herrera acknowledged retired and returning members in attendance.

**V. Opening Remarks, Introductions – Chair K. Herrera, All (5 min)**

L. Ramezani announced the opening of the South Bay Business Environmental Coalition (SBBEC) SEED Award applications, which are due July 31, 2018. The awards will be held September 27, 2018 at the LAX Aviation Flight Path Museum. All members and visitors introduced themselves.

**VI. Approval of 2017 1st Quarter Minutes – 3/15/2018**

J. Burnley motioned to approve the 1st Quarter Minutes; E. Quintero seconded; and motion was passed unanimously.

**VII. Adoption of Meeting Agenda**

Meeting agenda adopted with unanimous vote.

**VIII. Karen Coca’s Retirement/New Executive Director – Chair K. Herrera**

K. Herrera along with the LARA Charter members present (*J. Emerson retired from Redondo Beach, A. Sherman of Torrance, L. Ramezani of Rancho Palos Verdes, and V. Hevener from Hidden Hills*) and retired Administrator, N. Maechling, presented a plaque to founder and Executive Director Karen Coca to honor her for her many years of dedicated service to LARA and to the City of Los Angeles. She retired as the Division Manager of the Solid Resources Citywide Recycling Division after a successful career in solid waste implementing innovative diversion and recycling programs. George Payba, previously the member representative for Los Angeles, is the newly appointed Executive Director.

**IX. LARA Group Photo/Break**

**X. Executive Director Report – George Payba**

G. Payba provided his first report as the new Executive Director. He comes with many years of experience with the agency as the member representative for Los Angeles. recycLA has officially completed the transition stage and is now in the implementation and optimization stage. The City

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continues to combat issues with illegal haulers and is working with the City Attorney to pursue legal action. The number of missed pickups has significantly decreased to about 1,100 calls a month. The City also continues to fight some lawsuits based on Prop 218 but is confident that it will be able to stave off these lawsuits. The City will also begin inspecting solid waste facilities to ensure they are meeting LA's standards. This will have a regional impact because many cities around LA also send materials to these same facilities.

**XI. End of Year Financial Report and Budget Presentation – Treasurer L. Ramezani**

L. Ramezani reports on LARA expenditures and activities through the end of FY 17-18. \$5,000 was spent for the sponsorship of the 2018 San Gabriel Awards in April. The power banks and insulated grocery bags were delivered to all LARA members. CRRM membership and conference registration was paid for seven LARA members at the early bird rate for a savings of \$125 per person. The remaining unspent balance of \$20,409.55 will carry over to the new FY 18-19 budget. The Southern California Waste Management Forum (SCWMF) Conference will be held on November 14, 2018. If member cities are interested, they should contact J. Jacobe for registration. Lynwood is requiring an increase in quarterly meeting room fees to recover the City's costs to host the meetings.

*Motion by L. Ramezani, seconded by P. Piatt to approve FY 18-19 budget with an increase in budget line item for Meeting Room Fees from \$1200 to \$1900 by reallocating \$700 from line item AB 1826/ SB 1383 budget line item. Motion passed unanimously.*

**XII. Administrator Report – J. Jacobe**

The EAR has been released and is due August 1. LARA members will be available to review the final report prior to submittal. In 2020, ADC will no longer count as diversion credit, and a new section in the EAR is requiring cities to describe how they plan to divert this material in 2020. LARA is planning a tour of the Sun Valley Athens MRF for October 3, 2018 and another tour in early 2019 to an organics facility either in Lamont or Victorville. FY 18-19 Annual Membership Invoices will be sent out on June 25, 2018; payments should be sent with Attn to: George Payba. Five LARA cities attended the HF&H 1383 summit which provided a checklist and other resources. SB 1383 is still in the informal rulemaking process with the beginning of the formal rulemaking process to begin in September. LARA cities are urged to submit their comments to CalRecycle regarding their concerns with SB 1383. K. Herrera suggested that we dedicate some time to discuss the City of LA letter and other LARA cities' comments. LARA members agreed to hold a special meeting in August to work together to provide feedback to CalRecycle.

**XIII. Next Meetings:**

- ❖ 4<sup>th</sup> Quarter Meeting, Wednesday, December 5, 2018, 10:00 am – 12:00 pm, Lynwood
- ❖ 1st Quarter Meeting, Thursday, March 21, 2019, 10:00 am – 12:00 pm, Lynwood
- ❖ 2<sup>nd</sup> Quarter Meeting, Thursday, June 20, 2019, 10:00 am – 12:00 pm, Lynwood

**XIV. Adjournment**

Meeting adjourned at 11:55 am.





**2<sup>nd</sup> Quarter Action Items**

1. LARA members voted to have the following three items purchased for FY 18-19:

- lunch-sized insulated reusable bag
- metal reusable straw
- sky cloth

*\*In progress: preparing quotes and purchasing documents*

2. LARA will coordinate a special meeting on Thursday, August 16, 2018 to discuss SB 1383 and to help LARA members prepare individual comment letters in anticipation of the start of the formal rulemaking process. The China National Sword to also be discussed.

*\*Completed: LARA Special Meeting was held on 8.16.18*



4