**2nd Quarter Meeting Minutes**

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| **Member City** | **Represented by:** | **Phone** | **Email** | **A - Absent**  **P - Present** |
| Artesia | Karl Wong | (714) 372-8275 | kwong@crrmail.com | **P** |
| Beverly Hills | James Burnley (Secretary) | (310) 285-2475 | jburnley@beverlyhills.org | **P** |
| Bradbury | Scarlett Santos Leon | (626) 358-3218 | SSantosLeon@cityofbradbury.org | **P** |
| Downey | Carol Rowland (Treasurer) | (562) 904-7103 | crowland@downeyca.org | **P** |
| Downey | Julio Guerrero | (310) 738-6165 | jguerrero@downey.ca.org | **P** |
| Duarte | Karen Herrera (Chair) | (626) 357-7931 | herrerakaren@accessduarte.com | **P** |
| Hermosa Beach | Kristy Morris | (310) 750-3603 | kmorris@hermosabch.org | **P** |
| Hidden Hills | Michelle Nicholls | (310) 366-7600 | michellenicholls@caaprofessionals.com | **P** |
| Los Angeles | Alex Helou | (213) 485-2210 | alex.helou@lacity.org | **P** |
| Los Angeles | Marivic Sabillo | (213) 485-5252 | marivic.sabillo@lacity.org | **P** |
| Los Angeles | Ron Milo | (213) 485-3568 | ronaldo.milo@lacity.org | **P** |
| Los Angeles | Rowena Romano | (213) 485-3626 | rowena.romano@lacity.org | **P** |
| Los Angeles | Ralph Suarez | (310) 646-3263 | rsuarez@lawa.org | **P** |
| Los Angeles | Gerry Villalobos | (213) 485-4221 | gerardo.villalobos@lacity.org | **P** |
| Lynwood | Lorry Hempe | (310)603-0220 x500 | lhempe@lynwood.ca.us | **P** |
| Lynwood | Julie Tran | (310)603-0220 x817 | jtran@lynwood.ca.us | **P** |
| Lynwood | Run Chen | (310) 603-0220 x801 | rchen@lynwood.ca.us | **P** |
| Manhattan Beach | Anna Luke-Jones | (310) 802-5363 | aluke@citymb.info | **P** |
| Manhattan Beach | Sharon Shapiro-Fox | (714) 313-2519 | sshapir1@wm.com | **P** |
| Palos Verdes Estates | Ken Rukavina | (855) 900-4742 | krukavina@pvestates.org | **P** |
| Palos Verdes Estates | Sean McGovern | (855) 900-4742 | smcgovern@hrgreen.com | **P** |
| Pomona | Shandy Dittman | (909) 620-3797 | shandy\_dittman@ci.pomona.ca.us | **P** |
| Pomona | Irene Madrid | (909) 620-2231 | irene\_madrid@ci.pomona.ca.us | **P** |
| Pomona | Sam Lama | (909) 620-2231 | sam\_lama@ci.pomona.ca.us | **P** |
| Rancho Palos Verdes | Michelle Nicholls | (310) 366-7600 | michellenicholls@caaprofessionals.com | **P** |
| Redondo Beach | Jesse Reyes | (310) 318-0686 x4151 | jesse.reyes@redondo.org | **P** |
| Rosemead | Cynthia Vant Hul | (909) 560-0542 | cynthia@mariposaecoconsulting.com | **P** |
| Sierra Madre | James Carlson | (626) 355-7135 x803 | jcarlson@ci.sierra-madre.ca.us | **Excused** |
| South Gate | Erick Quintero | (626) 260-2586 | equinter@wm.com | **P** |
| Torrance | Alison Sherman | (310) 781-6916 | asherman@torranceca.gov | **P** |

**Thursday, June 20th 2019, 10:00 a.m. to 12:00 p.m.**

**Bateman Hall – 11331 Ernestine Ave, Lynwood, CA 90262**

D R A F T

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| **LARA Staff** | **Name** | **Phone** | **Email** | **A - Absent** |
| LARA Executive Director | George Payba | (213) 485-3698 | george.payba@lacity.org | **P** |
| Incoming Exec Director | Alex Helou | (213) 485-2210 | alex.helou@lacity.org | **P** |
| **Administration** | Alexander Brideau III (Administrator) | (213) 485-3434 | alexander.brideau@lacity.org | **P** |
| Dennis Coldivar | (213) 485-2968 | dennis.coldivar@lacity.org | **P** |
| Brandon Kirby | (213) 485-2430 | brandon.kirby@lacity.org | **P** |
| Nady Maechling | (213) 485-3692 | nady.maechling@lacity.org | **P** |

**Also Present:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Representing:** | **Name** | **Phone** | **Email** |
| CalRecycle | Joanna Wessling | (562) 981-8473 | Joanna.Wessling@calrecycle.ca.gov |
| CalRecycle | Mia Hunt | (562) 595-8939 | Mia.Hunt@calrecycle.ca.gov |
| CalRecycle | Nicole Macatrao | (562) 981-8314 | Nicole.Macatrao@calrecycle.ca.gov |
| CalRecycle | Primitivo Nuñez | (562) 492-9687 | Primitivo.Nunez@calrecycle.gov |
| Self | Genevieve Pajilo |  |  |
| Self | George Payba, Jr. |  |  |
| Self | Gino Payba |  |  |
| Self | Tatum Sturgeon |  |  |

1. **Call to Order –** Chair Karen Herrera called the meeting at 10:10 a.m.
2. **Pledge of Allegiance –** Vice Chair Lorry Hempe
3. **Roll Call and Declaration of Quorum–** JBurnley called roll and declared a quorum. 45 attendees were noted.
4. **Opening Remarks, Introductions –** Chair KHerrera, All
5. **Public Comments and Announcements –** Nady Maechling, former LARA administrator is back; Alex Brideau is the new LARA Administrator. Several special guests introduced themselves as family members and were there to observe and learn about the LA Regional Agency and about conservation and recycling.
6. **Adoption of Meeting Agenda-** JReyes moved to approved 1st Quarter Minutes, JBurnley seconded; the motion carried unanimously.
7. **Approval of the 2019 1st Quarter Minutes – 03/20/2019**JBurnley moved to adopt meeting agenda, JReyes seconded, motion carried unanimously.
8. **Executive Director Report – George Payba & Alex Helou**
   1. George Payba will be stepping down as Executive Director effective immediately. GPayba has accepted a promotion at the Dept. of Water and Power as Director of Electrification of Transportation Networks and Electric Vehicle (EV) Policy
   2. Alex Helou is the Interim LARA Executive Director. AHelou stated the City of LA goals is to reduce emissions of greenhouse gases by the following timeline. He also added that the City of LA is looking for partners in the neighboring cities.

2025 – 90% diversion of solid waste from landfills

2028 – all trash trucks will be EV trucks. This is the year the Olympics will be held in Los Angeles

2030 - the goal is to have all fleet vehicles to be EV vehicles.

2050 – achievement of the LA Zero Waste goal

1. **End-of-Year Financial Report and Budget Presentation – Treasurer Carol Rowland**
   1. **End-of-Year Financial Report, FY 2018-19-** The remaining balance is $20,409.55. The 2018-19 revenue received is $149,705.31; for a total 2018-19 budget of $170,114.68. The Reserve Account balance remains at $150,000.
   2. **Budget Presentation -** The projected remaining balance from FY 2018-19 is $10,721.66. The 2019-20 projected revenue is $153,397.82. Our total 2019-20 budget is $164,119.48. The Reserve Account balance remains at $150,000.
      1. Q: Why did the website budget increase from $100 to $1,000?
      2. A: The C-Panel via GoDaddy.com will be upgraded.
      3. Q: Why is AB 1826 / SB 1383 balance low?
      4. A: Dollars were shifted to community giveaways.
   3. JReyes moved to adopt End-of-Year Financial Report and the 2019-20 Budget, JBurnley seconded; motion carried unanimously.
2. **Photo Op – All**
3. **Break – All**
4. **CalRecycle Report – Primitivo Nunez & Nicole Macatrao**
   * + **SB 1383 Status Update:**
       - CalRecycle has a new webpage and Education and outreach resources to educate local government leaders: <https://www.calrecycle.ca.gov/organics/slcp/education>
       - New Revised Draft of SB 1383 posted[here](https://www.calrecycle.ca.gov/laws/rulemaking/slcp)
       - Public Workshop was on June 18, 2019 12:30 PM – 3:00 PM – Webcast should be posted soon
       - 15-Day formal comment period June 21 – July 5.
     + **Tire-Derived Grant Program-**  Due August 1, 2019; Review Period- October 31, 2019, January 30, 2020
     + **Tire Incentive Program-**  Due August 22, 2019
     + **Greenhouse Gas Reduction Loan Program –** Applications are accepted on a continuous basis
     + **RMDZ Loan Program -** Applications are accepted on a continuous basis
     + **AB 901 RDRS**<https://www.calrecycle.ca.gov/laws/rulemaking/archive/2019/ab901reporting> - The workshop took place on June 19, 2019 in Diamond Bar – Discussed information on how to register and what information to put in RDRS.  Webcast should be posted online soon.

1. **“Curb Your Waste LA” Presentation – Rowena Romano, Ph.D. & Ron Milo**

The goal of this Pilot Program is to capture at least30% of discarded edible food from the residential households and all City Farmers Markets. The pilot program have chosen 18,000 households in the City (located throughout the City, and routes in each of the 15 Council Districts) to educate pilot participants about preventing food waste and providing them the ability to recycle their food scraps, and to obtain feedback from participating households through door-to-door surveys and by conducting 30 community events and quarterly waste characterizations. A copy of the PowerPoint presentation is available and requests can be made through the LARA administrators.

\*ACTION ITEM – Dr. Romano and Ron Milo agreed to provide each LARA jurisdictions a sample kitchen counter size food waste collection bucket. LARA staff will distribute.

1. **“Composting at Home” Presentation – Gerry Villalobos**

There are a couple of types of home composting that the City of Los Angeles promotes to its residents. The most popular and has been promoted for the last 20 years is the Earth Machine, a brand of composting bin. An Earth Machine needs to be set up outdoors, preferably in the ground so the liquid runoff can go directly into the soil. Another that is gaining popularity for ease of operation is vermicomposting. Vermicompost bins come in different sizes. Some can be placed on the counter next to the kitchen sink where leftovers from chopping vegetables or coffee grounds can go directly into the vermicomposting bin. These type of bin has a drainage that can capture the tea which is beneficial especially to potted plants. GVillalobos brought samples of worm castings and a gallon of the vermicompost tea. A copy of the PowerPoint presentation is available and requests can be made through the LARA administrators.

1. **Administrator Report – Nady Maechling & Alexander Brideau III**

* Alex Helou is our new Interim Executive Director for LARA, Nady Maechling is back as consultant until June 2020, and Dennis Coldivar is our new management assistant.
* The 2018 AB 939 Annual Report is being compiled from the Compliance Online Worksheet (COW).
* The 2019-20 membership fee invoices will be sent out in the last week of June.
* The 2019 CRRA conference will be held August 11-14, 2019 in Rancho Mirage. LARA sponsored 10 members to attend the meeting. The registered members are:

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| Manhattan Beach | Anna Luke |
| Duarte | Karen Herrera |
| Hermosa Beach | Kristy Morris |
| Torrance | Alison Sherman |
| Pomona | Shandy Dittman |
| Pomona | Irene Madrid |
| Redondo Beach | Jesse Reyes |
| Los Angeles | Alex Helou |
| Los Angeles | Alex Brideau |
| Beverly Hills | James Burnley |

1. **Next Meetings:**

3rd Quarter Meeting, Thursday, September 19, 2019, 10:00 am – 12:00 pm, Lynwood

4th Quarter Meeting, Thursday, December 5, 2019, 10:00 am – 12:00 pm, Lynwood

1st Quarter Meeting, Thursday, March 19, 2020, 10:00 am – 12:00 pm, Lynwood

2nd Quarter Meeting, Thursday, June 18, 2020, 10:00 am – 12:00 pm, Lynwood

1. **Adjournment**Meeting adjourned at 12:00 pm.