



Reusing Resources to Better Our Future Since 2004

Mid-Year 2020 Virtual Meeting Minutes
Thursday, July 2, 2020 - 10:00 am – 11:30 am
Google Meet online meeting

Member City	Representative	Phone	Email	Present/ Absent
Artesia	Karen Lee	(562) 865-6262 x245	klee@cityofartesia.us	excused
Beverly Hills	James Burnley, Secretary	(310) 285-2475	jburnley@beverlyhills.org	present
Bradbury	Scarlett Santos Leon	(626) 358-3218	ssantosleon@cityofbradbury.org	excused
Downey	Carol Rowland, Treasurer	(562) 904-7103	crowland@downeyca.org	present
Duarte	Victoria Rocha	(626) 357-7931 x269	vrocha@accessduarte.com	present
Hermosa Beach	Doug Kraus		dkrauss@hermosabch.org	present
Hidden Hills	Connie Read	(310) 366-7600	connieread@caaprofessionals.com	excused
Los Angeles	Nuna Tersibashian	(213) 485-3791	nuna.tersibashian@lacity.org	present
Lynwood	Lorry Hempe, Vice Chair	(310) 603-0220 x500	lhemp@lynwood.ca.us	present
Manhattan Beach	Anna Luke-Jones	(310) 802-5363	aluke@citymb.info	present
Palos Verdes Estates	Bob Makowski	(855) 900-4742	rmakowski@hrgreen.com	excused
Pomona	Shandy Dittman	(920) 620-3797	shandy_dittman@ci.pomona.ca.us	present
Rancho Palos Verdes	Lauren Ramezani	(310) 544-5245	lauren@rpvca.gov	excused
Redondo Beach	Jesse Reyes	(310) 379-2477 x2392	jesse.reyes@redondo.org	present
Rosemead	Tania Ragland	(818) 262-7388	tragland@republicservices.com	present
Sierra Madre	James Carlson	(626) 355-7135 x803	jcarlson@cityofsierramadre.com	present
South Gate	David Torres	(323) 216-9524	dtorres@sogate.org	absent
Torrance	Alison Sherman	(310) 781-6916	asherman@torranceca.gov	present

LARA Staff

Interim Executive Director	Alex Helou	(213) 485-2210	alex.helou@lacity.org	present
Administrator	Alexander Brideau III	(213) 485-3434	alexander.brideau@lacity.org	present
SRCRD Division Manager	Marisela Reyes	(213) 485-3558	marisela.reyes@lacity.org	present

Also Present

CalRecycle	Mia Hunt	(562) 595-8939	mia.hunt@calrecycle.ca.gov
CalRecycle	Nicole Macatrao	(562) 981-8314	nicole.macatrao@calrecycle.ca.gov
CalRecycle	Primitivo Nunez	(562) 492-9687	primitivo.nunez@calrecycle.ca.gov



Artesia Beverly Hills Bradbury Downey Duarte Hermosa Beach Hidden Hills Los Angeles Lynwood Manhattan Beach
 Palos Verdes Estates Pomona Rancho Palos Verdes Redondo Beach Rosemead Sierra Madre South Gate Torrance

Los Angeles County Sanitation Districts	Nick Morell	(562) 908-4288 x2444	nmorell@lacsds.org
Lynwood	Jennifer Hernandez	(310) 603-0220 x827	jhernandez@lynwood.ca.us
Rosemead (Mariposa Eco Consulting)	Cynthia Vant Hul	(909) 560-0542	cynthia@mariposaecoconsulting.com
Waste Resources	Michelle Nicholls	(310) 366-7600	mnicholls@wasteresources.com

1. **Call to Order / Pledge of Allegiance** (*Item I on Agenda*): Meeting was called to order by Vice Chair Lorry Hempe at 10:08 AM. LARA Administrator Alexander Brideau III led the Pledge of Allegiance.
2. **Opening Remarks** (*Item III on Agenda*): Vice Chair Lorry Hempe started the meeting with welcoming all attendees. She mentioned the following:
 - 1st Quarter meeting was cancelled due to COVID-19.
 - LARA Chair Karen Herrera has retired.
 - LARA administrative team had been working hard assisting other LARA Cities with the 2019 AB 939 reports and CalRecycle’s request for MCR-MORE formal plan.
 - Also with SB 1383 compliance blooming we should keep up with these quarterly meetings so that we can get updates from CalRecycle as well as to share the best practices among our LARA members.
3. **Public Comment and Announcements** (*Item IV on Agenda*):
 - Lynwood: Facilities closed down in March; reopened in May. As with other cities, revenue is down. Budget will include cuts. Rolled out organics bins to all affected businesses in January.
4. **Roll Call and Declaration of Quorum** (*Item II on Agenda*): Roll call was taken by Secretary James Burnley. 4 Cities had excused absences (Artesia, Bradbury, Hidden Hills, Palos Verdes Estates, and Rancho Palos Verdes). 2 other city were also absent (South Gate). 12 out of 18 cities were present at the time of Roll Call. Quorum declared. A total of 26 people were in attendance online at this time.
5. **Adoption of Meeting Agenda** (*Item V on Agenda*): Jesse Reyes of Redondo Beach moved the adoption of the Agenda; Anna Luke-Jones of Manhattan Beach seconded. Motion carried unanimously.
6. **Adoption of 4th Quarter 2019 Meeting Minutes** (*Item VI on Agenda*): The 4th Quarter 2019 minutes were amended to accommodate for Jennifer Hernandez’s email being incorrect and Primitivo’s name being misspelled. Carol Rowland of Downey moved the adoption of the minutes as amended. Shandy Dittman of Pomona seconded. Motion carried unanimously.
7. **Election of Officers of the Board** (*Item VII on Agenda*): Effective June 1, 2020, LARA Chair Karen Herrera retired from the City of Duarte; currently L. Hempe is functioning as Acting Chair.
 - **Chair: Lorry Hempe**. Anna Luke-Jones of Manhattan Beach moved to approve; Shandy Dittman of Pomona seconded. Motion carried unanimously.
 - **Vice Chair: James Burnley**. Carol Rowland of Downey moved to approve; Anna Luke-Jones of Manhattan Beach seconded. Motion carried unanimously.
 - **Secretary: Shandy Dittman**. Lorry Hempe of Lynwood moved to approve; James Carlson of Sierra Madre seconded. Motion carried unanimously.
 - **Treasurer: Carol Rowland**. Lorry Hempe of Lynwood moved to approve; James Burnley of Beverly Hills seconded. Motion carried unanimously.
8. **Executive Director Report** (*Item VIII on Agenda*):
 - Since our last meeting things have changed! As you all know, solid waste is an essential public service function so during COVID-19 our drivers and field personnel in the City of LA had to continue working every single day. Most of our services from standard collections to bulky items to curbside waste were continued without interruptions. The mobile used oil and household hazardous waste collection events as well as SAFE Centers, had to be suspended.

- Our 24/7 Customer Care center is a 100-personnel, 365-day-per-year operation. They were placed on telecommuting the first day the Safer at Home order came from our mayor. Noticeably they were very efficient; reduced sick time; calls continuously came in uninterrupted (increased incoming calls).
- Changes in operations; one of LA's MRFs had to shut down.
- LASAN lab began making its own hand sanitizer.
- Former LARA Administrator and outgoing LARA consultant Nady Maechling's contract has concluded. Many thanks!

9. **Discussion: LARA Cities Report In (Item IX on Agenda):**

- Beverly Hills: City Council approved hauler contract; waiting for the 5-year rate approval.
- Redondo Beach: City Council approved an increase for the following year, less recycling (a few hundred tons a month), City Council adopted a new budget of \$9 million shortfall (layoffs, frozen positions).
- Manhattan Beach: City put out ads/announcements for the public to be transparent about what's happening. Residential rate increase (no customer rate increase since 2016-17) still being covered/paid by the City. Switching billing from City to the hauler. Eliminated plastic resin types 3,4,6,7 from the acceptable list) and there have been changes in the residential waste collections. City had a \$4 million cut to get budget deficit down to \$1000.
- Pomona: Drastic budget cuts, furloughs, and possibly layoffs. Prior to COVID, embarked on a solid waste study.
- Downey: No layoffs/furloughs so far; however, some accounts on pause. There has been an increase in residential and decrease in commercial waste.
- Duarte: Victoria Rocha is new to waste management. City is still in the budget process.
- Lynwood: Launched an app in June. Also obtained Big Belly containers. Rolled out organics bins to all affected businesses in January.

10. **Administrator Report (Item X on Agenda):**

- Karen Herrera officially retired effective June 1, 2020.
- Thanks to Nady Maechling for her service to LARA.
- Roobina Sinany is our new Office Trainee!
- Update on promotional items: We wanted promotional items with some stronger eco-friendly attributes. Accordingly, we ordered the following promo products:
 - ◆ RPET Fold-Away Sling Bag (arrived)
 - ◆ Refillable spray hand sanitizer (arrived)
 - ◆ Recycled paper 4-in-1 Eco Pencil (arrived)
 - ◆ Post-consumer recycled B2P pen (partially arrived; delay in manufacturing half of the items; we are following up)
 - ◆ In the coming weeks, we'll be looking at logistics to get the promotional items delivered to you.
- Financial Report & Budget will be handled via email this time. This year's budget will be more nuanced than in the past, as LARA may want to more closely consider where to allocate funds (e.g. promotional items).
- CRRRA Conference is Sun, Aug 16 - Wed, Aug 19, in Burlingame (near SFO). CRRRA has not indicated to us that there will be any cancellation or postponement of this year's event. Your LARA membership covers your annual membership & registration if you would like to attend. Travel and lodging would be you or your city's responsibility. Please let us know by Fri, Jul 10.

- Cynthia Vant Hul reports that: "We are currently working on our virtual SCWMF November 2020 conference agenda. If any of the members would like to join the planning committee or have a topic of interest please send to the info@scwmf.org email."
- LARA staff is currently entering your AB 939 report submission into CalRecycle's LoGIC system. Thank you for your submissions, and if we're still waiting for some data of yours, please pass along that info so we can include it. CalRecycle reports that there has been a delay in getting the tonnage numbers from their RDRS system, but we will be ready to click Submit when their numbers enter the system.

11. **CalRecycle Report (Item XI on Agenda):** Primitivo Nunez reported the following:

- CalRecycle acknowledges COVID-19 and its impacts. However, so far no delays/push back dates on the deadlines. Proceed with the process until you hear otherwise from our executive team.
- 30-day At-Any-Time Reviews have begun but got interrupted by COVID-19 and pushed back into June, July, and August.
- Request for Approval was read at the June 2020 CalRecycle Public Meeting for MCR-MORe program gaps and RFA documents are posted on CalRecycle website.
- Will continue to closely monitor programs listed in formal plans making sure there is adequate progress on implementing all the activities listed in the plans. If any inadequate progress, a jurisdiction may be referred to the Compliance department for further review.
- As we anticipated SB 1383 model resources, the timelines for formal plans may need to be updated at some point depending on when the resources will be available. We will provide an update as soon as we have one.
- We do see cities efforts to implement AB 341 and AB 1826 and the fact that it might be merging with the preparation for SB 1383. We also know that your formal plans might need to be updated due to COVID-19, but seeing the efforts for AB 341 and AB 1826 may help you to get more flexibility with SB 1383.
- In regards to your formal plans; CalRecycle will be flexible with due dates as long as cities comply with the requirements and guidelines.
- 50 cities have already received their letters and the other 50 will be getting the next round of 30-day letters soon.
- We don't have the RDRS report yet. Waiting for Q3 and Q4 data (disposal tonnages for each jurisdiction) to come in, which won't be until around mid-August.
- Due to COVID-19 we put a stop to our normally scheduled conference calls and site visits. However, we are restarting on them to finalize all the 2019 review conference calls. We won't be conducting any site visits but we might be asking for any snapshots or photos that are available.

12. **Upcoming meetings (locations TBD) (Item XII on Agenda):**

- 3rd Quarter 2020 Meeting: Thursday, September 17, 2020, 10:00 am – 12:00 noon
- 4th Quarter 2020 Meeting: Thursday, December 3, 2020, 10:00 am – 12:00 noon
- 1st Quarter 2021 Meeting: Thursday, March 18, 2021, 10:00 am– 12:00 noon
- 2nd Quarter 2021 Meeting: Thursday, June 17, 2021, 10:00 am – 12:00 noon

13. **Adjournment (Item XIII on Agenda):** Meeting was adjourned at 11:41am.